EE/CprE/SE 491 WEEKLY REPORT WEEK 3

January 21 - January 27

Group Number: sddec - 14

Project Title: IoT Passive Monitoring of Assisted Living Homes

Client: Andrew Guillemette, Optical Operations

Advisor: Goce Trajcevski

Team Members/Role:

Trevor Henderson	--	Test Engineer
Nick Schneider	--	Meeting Scribe
Austin Kerr	--	Chief Engineer
Austin Sudtelgte	--	Chief Engineer
Ryan McCullough	--	Meeting Facilitator
Josh Blanck	--	Report Manager

Weekly Summary

First meetings with Client and Advisor.

Past week accomplishments

Created preliminary timeline.

Setup a new Slack Channel to include Client.

Began work on Lightning Talks Presentation(s).

Pending issues

None.

Individual contributions

Name	Individual Contributions	Hours this week	Hours Total
Trevor Henderson	None.	4	4
Nick Schneider	None.	4	4
Austin Kerr	None.	4.5	4.5
Austin Sudtelgte	None.	4.5	4.5
Ryan McCullough	None.	4.5	4.5
Josh Blanck	None.	4.5	4.5

Comments and extended discussion

None.

Plan for coming week

All:

        Add sensors to list.

Finish and present Lightning Talk.

Print and sign necessary documents. (NDA, etc.)

Create list of Deliverables.

Josh Blanck:

Create and submit Weekly Reports 3 & 4.

Summary of weekly advisor meeting

We need to clearly define what we will be doing for the client. (i.e. finalize deliverables list)